

PLAIN CITY COUNCIL  
MINUTES OF REGULAR MEETING  
AUGUST 7, 2008

The City Council of Plain City convened in a regular meeting on Thursday, August 7, 2008, in the Plain City Hall beginning at 7:00 p.m.

Present: Mayor Jay Jenkins, Councilmembers LaFray Kelley, Brett Ferrin, Brent White, Beth Koford and Bruce Higley  
Staff: Diane Hirschi, Brandon Richards  
Also present: Terrie Stephenson, Robert Seager, Buddy Sadler, Thane Ellis, Carol Campbell, Julie McFarland, Don Weston, Leslie Wentz and Tammy Tyner

Mayor Jenkins called the meeting to order and led in the pledge of allegiance. Councilmember White gave the invocation/moment of silence.

Approval of Minutes: July 17, 2008

**Councilmember Ferrin moved to approve the minutes from July 17, 2008, as presented. Councilmember Koford seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Comments: Public

There were no comments.

Report: Planning Commission

Buddy Sadler reported that they did not have a meeting on July 24, 2008.

Conditional Final Acceptance: Stillcreek Village PRUD, Phase 1A and 1B

There was a memo from Wasatch Civil Engineering stating that everything has been completed and they recommend conditional final acceptance on Phase 1A and 1B of Stillcreek Village. Councilmember Ferrin asked if the problem between Stillcreek and Jewkes was taken care of. No one had any knowledge of that. Diane noted that Stillcreek still owes \$614 in engineering fees. **Councilmember White moved to give Stillcreek Village PRUD Phase 1A and 1B conditional final acceptance as recommended by Wasatch Civil Engineering upon payment of the engineering fees of \$614 that are still owed. Councilmember Kelley seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Discussion/Motion: Recycle Fee

It was reported that Econo Waste is going to charge the city \$3.15 for every resident in the city. The question to the council is what they need to charge the residents. Councilmember Higley feels that we need to charge close to that fee. Councilmember Ferrin feels that \$3.15 is reasonable. Councilmember White is hopeful that this program will reduce the cost to the transfer station and the city will be able to re-evaluate the fee next year. Mayor Jenkins noted that this will be a separate line item on the Bona Vista bill. It was noted that we could ask Econo Waste to bill us separately so that we can evaluate this easier. Councilmember White asked about lowering the fee for senior citizens. It was noted that it would have to be on a case by case basis and there would have to be some criteria set up. It was noted that this would be a separate issue. **Councilmember Higley moved to set the recycling fee of \$3.15 per month. Councilmember Kelley seconded the motion. Councilmember White amended the motion to put it on the calendar to review the fee in September 2009 for the prior 12 months. Councilmember Ferrin seconded the amendment. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.** Diane noted that Econo Waste sent us a copy of what the flyer would look like that will be placed on the cans at the time of delivery. Mayor Jenkins noted if anyone had any concerns to get with Councilmember Higley.

Discussion/Motion: Sewer Connection Interest Rate

A copy of the July 2006 minutes was given to the council. Diane reported that at that time the city council opened a window of time in which anyone in the city could make payments on the sewer connection fee before the fee increased. Diane reported that several people took advantage of that, some even paid in full. The city council at that time agreed that people could make \$100 payments for 25 month with no interest. Diane noted that the 25 months are up on August 15 and the city council needs to set an interest amount for any unpaid balance. It was also noted that a lien was put on the property to ensure that the payments would be made. When a balance is paid in full, the

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lien is released. Councilmember White suggested 18% per year. It was discussed that interest would accrue on the 15<sup>th</sup> of each month. **Councilmember White moved to charge 18% per year on any remaining balance owed as per the minutes of 2006 and due on the 15<sup>th</sup> of each month. Councilmember Ferrin seconded the motion. Councilmember Ferrin seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Discussion/Motion: Purchase Scoreboard for Football

Councilmember Koford has bids for a 8' x 20' scoreboard for the football field. She reported that there is a space for a sponsors name if we want. It is wireless with a battery pack. It was noted that this was included in the budget. Councilmember White asked if it was generic enough to use for other sports. Councilmember Koford noted that she has asked Coke and Pepsi for sponsorship but hasn't heard back. It was also noted that the old scoreboard has had problems for a while now. Councilmember Ferrin noted that several trucking companies were started in Plain City and maybe they would be interested in sponsorship. It was reported that the bid does not include installation. Councilmember White feels that we need to pursue a new scoreboard if we continue to use the field. Installation and electrical costs were in question. It was reported that we need to make sure this is the right purchase. There was a suggestion to send a form letter to all the businesses in Plain City and see if anyone is interested in sponsorship. The names of Jerry Moyes, Fauna Knight and England Trucking were brought up. **Councilmember Higley moved to table this discussion pending further information. Councilmember Kelley seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Discussion/Motion: Selection of Parks Committee and Landscape Designer for Pioneer Park

Councilmember Koford reported that she has talked to a couple of people about designing and landscaping the Pioneer Park. She has talked to Paul Keeler, an architect and Mike Keyes, a designer. Both are interested in working with the city. Councilmember White feels that the city needs to prepare a RFP (request for proposal). Councilmember Koford noted that Brad Jensen would like to engineer the structures such as the parking lot, restrooms, etc. Councilmember White feels that we need to keep this to one person. Councilmember White explained that an RFP will consist of a conceptual plan, deliverables, and the final plan. Councilmember Ferrin suggested a parks committee of 5-6 people. Mayor Jenkins reported that he has been working with the Rails to Trails committee and maybe all of this can be tied with the city center park and we can find a way to bring all of this together. Councilmember White noted that an RFP will take about a month. Mayor Jenkins asked Councilmember White to work with Councilmember Koford on the RFP. Mayor Jenkins will work with Councilmember Koford on a parks committee. **Councilmember White moved to prepare an RFP for Pioneer Park. Councilmember Ferrin seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Discussion/Motion: Document Management System and Copy Machine

Councilmember White noted that all the information on this was in their packets. He noted that he sees the need for a document management system. He reported that there is a growing need of more space and the price of the software has come down and is more user-friendly. Councilmember White noted that the product he is looking at is from IKON with a system called Fortis. It has a separate server and they can also provide a copy machine under the state contract. He reported that the software and scanner is \$9,788.00, the server is \$3,962.00 and the copy machine is \$5,460.00. He noted that the price has come down quite a bit in the last six months. He noted that this price is good until August 15. Councilmember White attended a demonstration of this product and feels that it will benefit us greatly. He reported that it was included in the budget. **Councilmember Ferrin moved to purchase the software, the additional server and the copy machine for \$19,210.00 from IKON. Councilmember White seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Discussion/Motion: Striping Bids

Mayor Jenkins noted that Brett Ferrin will abstain from the discussion and vote since he works for Interstate Barricades. Mitch had three bids for the striping of the roads and gave the information to the council. Councilmember White reported that All-Star Striping notes that quantities are an estimate, but that quantities are within 5% of actual amounts. It was noted that 5% would not be the lowest and that all the other bids were firm. Councilmember Higley asked about sweeping the roads. Councilmember Ferrin noted that most of the trucks now

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have blowers in the front of them. **Councilmember Higley moved to award the bid to Interstate Barricades for the striping of the roads. Councilmember Koford seconded the motion. Councilmembers Kelley, White, Koford and Higley voted aye. The motion carried.**

Other Business

Approval of Business Licenses:

New

Hales – Sheds                      Jim Hales                      3030 W 1900 N                      building portable sheds

Renewal

An Affordable Touch              Lisa Shank                      4735 W 2150 N                      cleaning

**Councilmember Ferrin moved to approve the business licenses as presented. Councilmember Kelley seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Approval of Warrant Register (see 07/17/08-07/31/08)

**Councilmember White moved to approve and pay the bills as presented. Councilmember Kelley seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.**

Reports – City Council

Councilmember Higley reported they have been spraying by truck and by plane for mosquitoes. He also reported that the new truck should be here in 3-4 weeks.

Councilmember Kelley noted that there were about 700 people at the circus.

Councilmember Ferrin noted that he received a call about Jr. Jazz basketball and he will set up a time to meet with them and Colette. Football is underway and the first game will be on the 16<sup>th</sup>.

Councilmember White is working on preparing a letter for the state and he is meeting with Issa tomorrow. He noted that they are working on the drawings and hope to have everything in place for this fall.

Mayor Jenkins reported on the Bona Vista meeting.

Councilmember Koford has a meeting for the sidewalks on the design plan review. Brad Jensen will be going as well. She mentioned that there is a grant writing seminar in Salt Lake the same time as the league meetings. She will decide on which to attend.

Diane noted that URMMA has sent a recommendation to pay on Dallas Weston's claim when the sewer backed up. The council agreed to pay this and also to take care of Dixon's once they get all the paperwork turned in.

Don Weston noted that the prices for the baffles were included in the council packets. A brief update was given on the sewer lagoons.

Motion for Executive Session: Discussion of the character, professional competence, or physical or mental health of an individual

**At 8:33 p.m. Councilmember White moved to go into an executive session for the purpose of discussing the character, professional competence, physical or mental health of an individual which meeting will convene in the conference room. Councilmember Ferrin seconded the motion. Councilmembers Kelley, Ferrin, White, Koford and Higley voted aye. The motion carried.** The Mayor, all City Councilmembers, Brandon Richards, and Diane Hirschi went into the conference room.

**At 9:45 p.m. Councilmember Ferrin moved to adjourn. Councilmember Higley seconded the motion. The vote was unanimous.**

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City Recorder

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Mayor

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Date approved

**NOT OFFICIAL DOCUMENT**